



**APPLICATION FOR  
SITE PLAN DEVELOPMENT AGREEMENT or  
SITE PLAN DEVELOPMENT ADDENDUM  
(SECTION 41 OF THE PLANNING ACT, 1990, R.S.O.)**

<p><b>NAME OF OWNER:</b> _____</p> <p><b>ADDRESS:</b> _____</p> <p>_____</p> <p><b>POSTAL CODE:</b> _____</p> <p><b>TELEPHONE:</b> _____</p> <p><b>FAX:</b> _____</p> <p><b>EMAIL:</b> _____</p> <p><b>PROPERTY DESCRIPTION:</b></p> <p><b>ADDRESS:</b> _____</p> <p><b>LEGAL DESCRIPTION:</b> _____</p> <p>_____</p> <p><b>NAMES &amp; ADDRESSES OF ANY MORTGAGEES, OR HOLDERS OF OTHER ENCUMBRANCES:</b></p> <p>_____</p> <p>_____</p> <p><b>LOT AREA:</b> _____</p> <p><b>LOT FRONTAGE:</b> _____</p> <p><b>TOTAL BUILDING FLOOR AREA:</b></p> <p style="padding-left: 20px;"><b>EXISTING:</b> _____</p> <p><b>FLOOR AREA BY SPECIFIC USE:</b></p> <p style="padding-left: 20px;"><b>USE:</b> _____</p> <p>_____</p> <p><b>NUMBER OF PARKING SPACES:</b></p> <p><b>EXISTING:</b> _____</p> <p><b>NUMBER OF LOADING SPACES:</b></p> <p><b>EXISTING:</b> _____</p>	<p><b>NAME OF AGENT / APPLICANT:</b> _____</p> <p><b>ADDRESS:</b> _____</p> <p>_____</p> <p><b>POSTAL CODE:</b> _____</p> <p><b>TELEPHONE:</b> _____</p> <p><b>FAX:</b> _____</p> <p><b>EMAIL:</b> _____</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>FOR OFFICE USE ONLY:</b></p> <p><b>ROLL NO:</b> _____</p> <p><b>FILE:</b> _____</p> <p><b>TWP. FEE REQUIRED:</b> _____</p> <p><b>G.R.C.A. FEE REQUIRED:</b> _____</p> <p><b>RECEIPT NO:</b> _____</p> <p><b>DATE RECEIVED:</b> _____</p> <p><b>PROPERTY DESIGNATION:</b></p> <p><b>OFFICIAL PLAN:</b> _____</p> <p><b>ZONING:</b> _____</p> </div> <p><b>PROPOSED:</b> _____</p> <p><b>AREA:</b> _____</p> <p>_____</p> <p><b>PROPOSED:</b> _____</p> <p><b>PROPOSED:</b> _____</p>
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**GENERAL EXPLANATION OF DEVELOPMENT PROPOSED (use a separate page if necessary):**

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In order to process a Site Plan Development Agreement under Section 41 of The Planning Act, 1990, R.S.O. this **application must be accompanied by a Site Plan, drawn to scale,** showing the following details **listed below:**

	CHECK IF SHOWN	REASON IF NOT SHOWN
Lot boundaries & dimensions		
Set back dimensions (i.e. rear yard, side yard, front yard)		
Location and dimensions of existing and proposed buildings and/or structures		
Floor area of existing and proposed buildings and/or structures		
Off-street parking spaces (2.75 m x 6.0 m each)		
Off-street loading spaces (3.5 m x 10.5 m each)		
Extent of paved and/or gravelled areas		
Road pavement, shoulders, ditches		
Sidewalks, curbs		
Location of all access points		
Pedestrian Access (i.e. walkways)		
All doors to existing and proposed buildings		
Lighting and signs		
Landscaping features (i.e. trees, shrubs, hedges, grassed area, etc.)		
Existing and proposed walls and fences		
Garbage collection & disposal facilities		
Utility poles and vaults		
Site servicing, septic tanks, wells		
Lot grading and drainage		
Emergency vehicle access and signs		

NOTE: Applications and/or Site Plans that are incomplete will not be processed. A resubmission will be required.

**DECLARATION**

I, \_\_\_\_\_, of the Township of Woolwich in the Regional Municipality of Waterloo, solemnly declare that all of the above information given in this application and on the accompanying Site Plan is true, and I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath and by virtue of The Canada Evidence Act.

DATED THIS \_\_\_\_\_ day of \_\_\_\_\_ 20 .

\_\_\_\_\_  
AGENT / APPLICANT'S SIGNATURE

\_\_\_\_\_  
WITNESS

**PLEASE COMPLETE THE FOLLOWING IF THE APPLICANT IS NOT THE OWNER**

I/We, \_\_\_\_\_, the owner (s) of the land being subject to this application hereby authorize and appoint \_\_\_\_\_ as my/our agent / applicant to make this application on my/our behalf and to conduct all communications on my/our behalf respecting same.

\_\_\_\_\_  
DATE:

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE:

\_\_\_\_\_  
SIGNATURE



# ENVIRONMENTAL SITE SCREENING QUESTIONNAIRE

The Regional Municipality of Waterloo  
Planning, Housing and Community Services  
150 Frederick Street, 8<sup>th</sup> Floor  
Kitchener, Ontario N2G 4J3  
(519)575-4533

◆ Cambridge ◆ Kitchener ◆ North Dumfries ◆ Waterloo ◆ Wellesley ◆ Wilmot ◆ Woolwich ◆

This form must be completed and signed by the property owner(s) for all development applications submitted to the Regional Municipality of Waterloo (The Region).

Municipal Address: \_\_\_\_\_

1. What are the current uses of the property?  
\_\_\_\_\_  
\_\_\_\_\_
  
2. Was the subject property ever used for industrial purposes? yes    no    uncertain  
**If yes**, please describe approximate dates and types of industry:  
\_\_\_\_\_
  
3. Was the subject property ever used for commercial purposes where there is potential for site contamination (i.e., automotive repair, gas station, dry cleaning operation, chemical warehousing etc.)? yes    no    uncertain  
**If yes**, please describe approximate dates and types of commercial activity:  
\_\_\_\_\_
  
- 4a. Has waste (garbage, solid wastes, liquid wastes) ever been placed on this property? yes    no    uncertain
- 4b. If yes, when? \_\_\_\_\_  
Please provide description of waste materials:  
\_\_\_\_\_
  
5. Have hazardous materials ever been stored or generated on the property (e.g. has HWIN registration or other permits been required?) yes    no    uncertain  
**If yes**, please summarize details:  
\_\_\_\_\_
  
6. Is there reason to believe that this property may be potentially contaminated based on historical use of this or an abutting property? yes    no    uncertain  
**If yes**, please describe the nature of the suspected contamination  
\_\_\_\_\_
  
7. Has the subject property or adjacent property ever been used as an agricultural operation where cyanide products may have been used as pesticides? yes    no    uncertain

- |       |  |     |    |           |
|-------|--|-----|----|-----------|
| 8.    | Are there or were there ever any above ground or underground storage tanks for fuels or chemicals on the property?<br><b>If yes</b> , please summarize details   | yes | no | uncertain |
| <hr/> |  |     |    |           |
| 9.    | Does the property have or ever had a water supply well, monitoring well, geothermal well?<br><b>If yes</b> , please provide details: _____   | yes | no | uncertain |
| 10.   | Does this property use or has it ever used a septic system?  | yes | no | uncertain |
| 11.   | Have any environmental documents been prepared or issued for this property, including but not limited to a Phase I and II environmental site assessment, risk assessment, Record of Site Condition or Certificate of Property Use? | yes | no | uncertain |
| 12.   | Will lands be dedicated to the Region as part of this application (including road allowances, daylight triangles)?   | yes | no | uncertain |

**DECLARATION**

**Property Owner / Authorized Officer -**

I, \_\_\_\_\_ am the registered owner of the land that is the subject of this document and to the best of my knowledge, the information in this questionnaire is true.

DECLARED before me \_\_\_\_\_ in the \_\_\_\_\_  
Commissioner of Oath (Print Name) City/Town/Municipality

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Commissioner of Oaths (signature)

\_\_\_\_\_  
Registered Owner (signature)