

TOWNSHIP OF WOOLWICH

BY-LAW NUMBER 81-2023

A BY-LAW TO ESTABLISH AND REQUIRE PAYMENT OF FEES AND CHARGES

WHEREAS Section 391 of the Municipal Act 2001, S.O. 2001, c.25, as amended, authorizes a municipality by By-law to impose fees or charges on any class of persons for services or activities provided or done by or on behalf of the municipality and for the use of the municipality's property, including property under its control;

NOW THEREFORE the Council of the Corporation of the Township of Woolwich enacts as follows:

1. In this By-law,
 - "Corporation" means the Corporation of the Township of Woolwich
 - "Department" means a department of the Township of Woolwich
 - "Township" means the Corporation of the Township of Woolwich
2. Council hereby establishes the fees and charges as set out in the Schedules attached to the By-law.
3. No request by any person for any information, service, activity or use of Township property described in the Schedules to this By-law will be processed or provided by the Township, unless and until the person requesting the information, service activity or use of Township property has paid the applicable fee in the prescribed amount as set out in the Schedules to this By-law.
4. The fees listed in the Schedule to this By-law may be subject to the Harmonized Sales Tax (H.S.T.) where applicable.
5. Schedule "A", Schedule "B", Schedule "C", Schedule "D", Schedule "E" and Schedule "F" shall be deemed to be an integral part of this By-law and are to be in effect as of January 1, 2024, unless otherwise amended.
6. Where applicable, any By-law affected by the Schedules appended to this By-law shall be amended in accordance with the Schedules appended to this By-law. The appropriate By-laws shall be amended only in respect of the alteration of the fees permitted to be charged under the appropriate By-law, and only in such manner as is prescribed by the new Schedules of Fees appended to this By-law.
7. Should any part of this By-law, including any part the Schedules attached to this By-law, be determined by a court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of the Schedules, as applicable, shall continue to operate and to be in force and effect.

8. That By-law 61-2022 of the Township of Woolwich, and all by-laws amending the same and all Schedules related to such and any other by-law inconsistent with provisions of this By-law are hereby repealed.

PASSED this 12th day of December, 2023

Signature on file

Mayor

Signature on file

Clerk

SCHEDULE "A"
By-law 81-2023

CORPORATE SERVICES

COR DEPARTMENT

Clerks Fees

Rate Description	Fees & Charges	
	2023	2024
<u>Commissioning</u>		
Certification of a Township Document (per document)	\$15.00	\$15.00
Commissioning of Non-Township Related Documents (Includes up to three documents on single visit)	\$25.00	\$25.00
Commissioning: document preparation (per document)	\$25.00	\$25.00
Death Registration	\$26.00	\$27.00
Appeal to the Municipal Election Compliance Audit Committee (MECAC)	Free	Free
<u>Freedom of Information Access Request: (Provincially legislated)</u>		
a) Application Fee;	\$5.00	\$5.00
b) Staff time to manually search a record (per 15 minutes);	\$7.50	\$7.50
c) Photocopies and computer print-outs (per page);	\$0.20	\$0.20
d) Computer discs (per disc)	\$10.00	\$10.00
e) For preparing a record for disclosure (per 15 minutes)	\$7.50	\$7.50
f) For developing a computer program (per 15 minutes)	\$15.00	\$15.00
<u>Issue of Books and Lists:</u>		
a) Where actual value is known	Actual Cost	Actual Cost
b) Where actual value is not known	\$0.25 per page	\$0.25 per page
Photocopying (per page)	\$0.25	\$0.25
Travel Letter (i.e. birth registration pending)	\$25.00	\$25.00
Locating/Researching/Preparing Documents (per ½ hour)	\$20.00	\$20.00

SCHEDULE "A"
By-law 81-2023

CORPORATE SERVICES

Fees & Charges
2023 **2024**

Marriage Fees

	2023	2024
Township Pins		
a) Up to 25 pins	Free	Free
b) Each pin (after 25 free pins)	\$1.07 Each	\$1.07 Each
Electronic Registration of Legal Documents for Outside Parties	\$70.00	\$70.00
Administration Fee per Electronic Registration	\$15.00	\$15.00
<u><i>Marriage Ceremony:</i></u>		
On-Site Commitment Ceremony, During Business Hours. Details: \$50 non-refundable, a Statement of Vows in Council Chambers. Room rental time: Up to 1 hour.	\$250.00	\$250.00
On-Site Commitment Ceremony, Non-Business Hours. Details: \$50 non-refundable, in Council Chambers. Includes a 30-minute pre-meeting, 1 hour rehearsal, and Ceremony.	\$375.00	\$375.00
Off-Site Commitment Ceremony, Any Time. Details: \$50 non-refundable, at a location secured by the Couple and within the boundary of the Township of Woolwich.	\$375.00	\$400.00
On-Site Vow Renewal Ceremony, During Business Hours. Details: \$50 non-refundable, Renewal of Vows in Council Chambers. Room rental time: 45 minutes.	\$125.00	\$125.00
Off-Site Vow Renewal Ceremony. Details: \$50 non-refundable, Renewal of Vows in a location secured by the Couple and within the boundary of the Township of Woolwich.	\$175.00	\$175.00
Witness provided by the Township (per witness). Only offered at on-site ceremonies during business hours + HST	\$25.00	\$25.00
Mileage Fee - for pre-meeting or rehearsals if held at a location other than the Township administration office	Current Township rate	Current Township rate

SCHEDULE "A"
By-law 81-2023

CORPORATE SERVICES

		Fees & Charges	
		2023	2024
Licencing Fees	Marriage Licence	\$150.00	\$150.00
	Seasonal Trailer Licence (per trailer, per month)	\$23.00	\$24.00
	Municipal Information Form for Liquor Licence	\$25.00	\$25.00
	Application for the Temporary Extension of Outdoor Licensed Premises for a Liquor Licence	\$250.00	\$250.00
	Lottery Licence Fee (% of prize value)	3%	3%
	Lottery licence administration fee for new eligibility reviews	N/A	\$30.00
Licencing Fees	Fireworks Permits and Licences		
	- Fireworks Display Permit for Public Display (Per Event)	\$110.00	\$115.00
	- Fireworks Display Permit for the Public Display (Charitable/Non-Profit Organizations - Per Event)	\$15.00	\$15.00
	- Fireworks Sales Licence (Annual)	\$175.00	\$175.00
	Refreshment Vehicles - Class "A" - Mobile Food Truck		
	- Per Day (For-Profit)	\$60.00	\$75.00
- Per Day (Charitable, Non-Profit)	\$30.00	\$35.00	
- Annual (For-Profit)	\$375.00	\$350.00	

SCHEDULE "A"
By-law 81-2023

CORPORATE SERVICES

	Fees & Charges	
	2023	2024
- Annual (Charitable, Non-Profit)	\$200.00	\$200.00
Refreshment Vehicles - Class "B" - Stationary Refreshment Vehicle		
- Per Day (For-Profit)	\$60.00	\$75.00
- Per Day (Charitable, Non-Profit)	\$30.00	\$35.00
- Annual (For-Profit - New Application)	\$500.00	\$500.00
- Annual (For-Profit - Renewal Application)	\$350.00	\$350.00
- Annual (Charitable, Non-Profit)	\$200.00	\$200.00
Refreshment Vehicles - Class "C" - Food Cart		
- Per Day (For-Profit)	\$50.00	\$50.00
- Per Day (Charitable, Non-Profit)	\$15.00	\$15.00
- Annual (For-Profit)	\$285.00	\$285.00
- Annual (Charitable, Non-Profit)	\$100.00	\$100.00
Refreshment Vehicles - processing fee where application is received less than 15 business days before event	\$50.00	\$50.00
Salesperson Licence		
- Per Day (For-profit - Township resident)	\$60.00	\$60.00
- Per Day (For-profit - non-resident)	\$100.00	\$120.00
- Per Day (Charitable, non-profit)	\$15.00	\$20.00
- Up to 3 consecutive days at one location (For-profit - Township resident)	\$120.00	\$120.00
- Up to 3 consecutive days at one location (For-profit - non-resident)	\$240.00	\$260.00
- Up to 3 consecutive days at one location (Charitable, non-profit)	\$35.00	\$45.00

SCHEDULE "A"
By-law 81-2023

CORPORATE SERVICES

		Fees & Charges	
		2023	2024
Licencing Fees	Drain Layer's Licence		
	- New, with examination fee	\$120.00	\$120.00
	- Examination fee (to rewrite)	\$60.00	\$60.00
	- Renewal or New without examination fee	\$60.00	\$60.00
	Replacement Licence Fee	\$15.00	\$15.00
Animal Control Fees	Application for New or Expanded For-Profit Kennel, in addition to any fee required regarding the On Farm Diversified Use	\$175.00	\$200.00
	Application for New or Expanded Charitable/Non-Profit Kennel, in addition to any fee required regarding the On Farm Diversified Use	\$100.00	\$100.00
	Renewal of For-Profit Kennel Licence	\$25 per dog + \$50	\$26 per dog + \$100
	Renewal of Charitable Kennel Licence	\$20/dog Max. \$160.00	\$20/dog Max. \$160.01
	Transfer of Kennel Licence to New Owner	\$175.00	\$175.00
	Dog Tag: Spayed or Neutered	\$30.00	\$30.00
	Dog Tag: Non-Spayed, Non-Neutered	\$40.00	\$40.00
	Dog Tag: Late Fee (30 days after tag expiry date)	\$15.00	\$15.00
	Issuance of replacement tag	\$5.00	\$5.00
	Surcharge to purchase dog tag for a Dog actively designated as a Dangerous Dog by Enforcement Services (in addition to regular dog tag fees)	\$100.00	\$100.00
	Appeal by Dog Owner to the Dog Designation Appeal Committee	\$250.00	\$250.00

SCHEDULE "A"
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CORPORATE SERVICES

		Fees & Charges	
		2023	2024
Property Standards Fees	Request by Dog Owner for Reconsideration of Dangerous Dog Designation By Appeal Committee (must be at least 6 months past original hearing date)	\$250.00	\$250.00
	Appeals to the Property Standards Committee	\$250.00	\$250.00
	Third and any subsequent Inspection Fees	\$150.00	\$150.00
	Title Search for Confirmed Orders	\$30.00	\$30.00
	Clearance Certificate showing Property in Compliance	\$50.00	\$50.00
	Sidewalk Snowclearing By Enforcement Division – <i>Per Hour (includes Contractor and equipment and Enforcement Staff Time)</i>	\$150.00	\$150.00
Parking Fees	1-day Winter Overnight Parking Permit - Select Lots (inclusive of online payment convenience fee - non-refundable)	\$10.00	\$10.00
	Noise By-law Exemption for a registered charity or non-profit organization – up to four consecutive days or four days within one month	\$40.00	\$40.00
Noise By-law Fees	Noise By-law Exemption – one day	\$80.00	\$80.00
	Noise By-law Exemption – up to four consecutive days or four days within one month	\$140.00	\$140.00
	Processing fee if application is received less than 15 business days before the event	\$50.00	\$50.00
	Sign Return Fee for Wire-Mounted Signs Picked Up by Enforcement Services (Per sign, if claimed within 5 days of pickup)	\$15.00	\$15.00
Sign By-law Fees	Sign Return Fee for all other types of Signs Picked Up by Enforcement Services (Per sign, if claimed within 5 days of pickup)	\$25.00	\$25.00

SCHEDULE "B"
By-law 81-2023

INFRASTRUCTURE SERVICES

Fees & Charges
2023 **2024**

INFRASTRUCTURE ENGINEERING

Rate Description	2023	2024
Municipal Access Agreement Annual Fee	\$4,500.00	\$4,500.00
Municipal Consent Process Fee (per 500 metres)	\$525.00	\$525.00
Inspection Fee	\$225.00	\$225.00
Service Connection Fee (per connection to storm, sanitary or water)	\$1,400 Per Service Connection	\$1,400 Per Service Connection
Roadway Signage as a Result of new development, installed by Township - per sign	\$530.00	\$530.00
Request for Technical Documentation / Researching Documents	\$120.00	\$145.00
Work performed which is not part of a required and Council approved duty in respect to the maintenance of roads and public works services	Actual Cost Recovery PLUS up to 15%	Actual Cost Recovery PLUS up to 15%
<i>Permits:</i>		
a) Driveway Entrance/Widening Permit	\$240.00	\$240.00
Driveway Inspection Refund	\$120.00	
b) Oversize Load (plus deposit – see below)	\$100.00	\$100.00
c) Road Occupancy Permit	\$120.00	\$125.00
d) Road Occupancy Permit - Excavation	N/A	2x Occupancy Fee
d) Road Occupancy – Yearly Permit	\$3,000.00	
e) Special Events – no road closure required	\$60.00	\$60.00
f) Special Events – road closure requested	\$200.00	\$200.00
g) Special Events - Filming	\$1,000.00	\$1,000.00
h) Watermain Form 1 Authorization	\$1,500.00	\$3,000.00

SCHEDULE "B"
By-law 81-2023

INFRASTRUCTURE SERVICES

Fees & Charges
2023 **2024**

	2023	2024
i) Work Without a Permit	N/A	2x Applicable Fee
<u>Consolidated Linear Infrastructure (CLI) Environmental Compliance Approval (ECA):</u>		
a) CLI ECA - Storm Sewer	\$1,500.00	\$3,000.00
b) CLI ECA - Quality Device, i.e. Oil/Grit Separator	\$2,500.00	\$3,000.00
c) CLI ECA - Stormwater Management Facility, Each	\$5,000.00	\$6,000.00
d) CLI ECA - Sanitary Sewer	\$1,500.00	\$3,000.00
e) CLI ECA - Sanitary Pump/Lift Station, Each	\$5,000.00	\$6,000.00
<u>Refundable Damage Deposits:</u>		
Urban - Maximum of \$5,000.00	\$130.00/m	\$150.00/m
Rural - Maximum of \$2,000.00	\$130.00/m	\$150.00/m
Annual Deposit	N/A	\$10,000.00
<u>Municipal Addressing:</u>		
a) Sign	\$50.00	\$50.00
b) Post	\$15.00	\$15.00
c) Installation by Township	\$60.00	\$60.00

SCHEDULE "B"
By-law 81-2023

INFRASTRUCTURE SERVICES

Fees & Charges
2023 **2024**

<u>Easements</u>		
a) Dedication of an Easement not part of a Plan of Subdivision Application	\$3,200.00	Cost Plus 15% Admin Fee
b) Extension of an Easement not part of a Plan of Subdivision Application	\$2,150.00	Cost Plus 15% Admin Fee
<u>Encroachments</u>		
a) Encroachment Agreements plus deposit - see c) below	\$1,650.00	Cost Plus 15% Admin Fee
b) Extension of an Encroachment Agreement plus deposit – see c) below	\$1,150.00	Cost Plus 15% Admin Fee
c) Deposit for legal fees to review and register documents	\$2,650.00	Cost Plus 15% Admin Fee
Other Development Agreements (Not Section 41 (Site Plan) or 53 (non-Subdivision), Planning Act)	\$6,350.00	Cost Plus 15% Admin Fee

SCHEDULE "C"
By-law 81-2023

DEVELOPMENT SERVICES

Fees & Charges
2023 **2024**

DEVELOPMENT ENGINEERING

Rate Description	2023	2024
<u>Subdivision / Condominium</u>		
Development Engineering Administrative Fee (for Plans of Subdivisions and residential Site Plans/Condominium applications 30 units or more). Based on construction value.	6% minus the Subdivision Application - Draft Plan Submission review fee	6% minus the Subdivision Application - Draft Plan Submission review fee
<i>NOTE: 50% of the 6% fee will be collected at time of second first detailed submission. The balance owing of the 6%, based of revised cost estimates at the time of registration, will be collected prior to registration.</i>		
Subdivision and residential Site Plans/Condominium Application - Draft Plan Submission review Fee	\$540.00 per block/unit to a max of \$10,785.00	\$540.00 per block/unit to a max of \$50,000.00
Subdivision residential Site Plan/Condominium Application resubmission beyond the third review	N/A	\$5,770.00

SCHEDULE "C"
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In addition to the 6% Development Engineering Administrative Fee, an additional fee will be collected for each infrastructure inspection beyond the third inspection, for both the start and completion of maintenance periods.	\$1,000.00	\$1,800.00
Third and subsequent submission of As recorded package (dwgs, GIS, CCTVs, documentation)	\$4,250.00	\$4,370.00
Letter of Credit Update - i.e. reduction, increase, etc.	\$225.00	\$230.00
<u>Site Plan / Condominium</u>		
Site Plan Pre-application Review Fee	\$500.00	\$515.00
Site Plan Review Fee (all Site Plans and residential Site Plan/Condominium less than 50 units)	\$1,000 + 1% of construction Value (construction value fee not to be less than \$1,000)	\$2,000 + 1% of construction Value (construction value fee not to be less than \$1,000)
Site Plan resubmission fee beyond the third review	\$500 for each resubmission + peer review costs	\$515 for each resubmission + peer review costs
Site Plan Addendum Review Fee	\$500 + 1% of construction Value	\$515 + 1% of construction Value
Site Plan Addendum resubmission fee beyond the third review	\$250 for each resubmission	\$255 for each resubmission

SCHEDULE "C"
By-law 81-2023

Site Plan third and subsequent engineering inspection - per inspection	\$380.00	\$390.00
<u>Consent Applications</u>		
Consent Application Review Fee	\$440.00	\$450.00
<u>Zoning Applications and Release of Holding Provisions Applications</u>		
Zoning Application Review Fee	N/A	\$200.00
Release of Development Engineering Holding Provisions	N/A	\$1,500.00
<u>Minor Variance Applications</u>		
Minor Variance Application Review Fee	N/A	\$150.00
<u>Infill lots/units - per lot and / or unit</u>		
Individual new or altered services review - existing or new lot per request	\$600.00	\$615.00
Individual new or altered lot grading, drainage review - existing or new lot per request	\$480.00	\$490.00
Combined new or altered lot grading, drainage and services review - existing or new lot	\$1,080.00	\$1,110.00
Third and subsequent submission on individual grading plan (per unit)	\$150.00	\$155.00
Grading Deposit (per unit) Note, refund can be reduced to cover outstanding fees owed to the Township	\$3,000.00	\$3,000.00 or in accordance with the Development Agreement
Underground Servicing and As Recorded Security. Note, refund can be reduced to cover outstanding fees owed to the Township	\$5,000.00	\$5,000.00

SCHEDULE "C"
By-law 81-2023

<u>Building permit review</u>		
Additional Field Inspection <u>Per Lot</u>	\$150.00	\$155.00
Lot Grading Certification Inspection Fee <u>Per Lot</u>	\$100.00	\$105.00
Building Permit Grading Review Fee <u>Per Lot</u>	\$160.00	\$165.00
Building Permit Entrance Review Fee <u>Per Lot</u>	\$135.00	\$140.00
Lot Releases <u>Per Lot</u>	\$185.00	\$190.00
Grading Alteration Requests - Fee PLUS actual costs for any Legal, Survey and/or Consulting Engineering work that may be required (for lots not released by the Township)	\$840.00	\$865.00
<u>Peer Review</u>		
Where the Director determines that peer and/or legal review costs will be encountered, the applicant shall deposit \$25,000.00 or \$10,000.00 depending on the extent of peer review are likely to be encountered.	see description	see description
If peer and/or legal review costs exceed the amount deposited, the applicant shall re-establish the full amount as is determined by the Director.	see description	see description
If peer and/or legal review costs are less than the amount deposited the balance shall reimbursed.	see description	see description
<u>Development Engineering Miscellaneous</u>		
Review of Development applications (Site Plan, Sudivision, Zoning, etc.) with Development Engineering components outside of Woolwich Municipal boundary	Site Plan - \$1,620.00 Subdivision - \$10,785.00	Site Plan - \$1,665.00 Subdivision - \$11,100.00
Review of general submissions when required (patios, pools, super mailbox locations, miscelaneous items) - per submission / property / location	\$150.00	\$155.00

SCHEDULE "C"
By-law 81-2023

Cost recovery / Administration fee	15%	15%
Locating/Researching/Preparing Documents (e.g. request for information on a property for site plan or subdivisions or environmental site assessment)	\$140.00	\$145.00
Lawyers Development Status Letter (property transactions)	\$130.00	\$135.00
Sanitary Sewer Capacity Model Review	N/A	\$1,450.00
Township Environmental Compliance Approval signoff for private stormwater management facilities	N/A	\$170.00
Additional Meetings (Development and Site Alteration enquiries, applications) per hour	N/A	\$290.00
Additional Field Inspections Per Unit	\$150.00	\$155.00
<u>Easements</u>		
a) Dedication of an Easement not part of a Plan of Subdivision Application	\$3,200.00	
b) Extension of an Easement not part of a Plan of Subdivision Application	\$2,150.00	

SCHEDULE "C"
By-law 81-2023

<u>Encroachments</u>		
a) Encroachment Agreements plus deposit - see c) below	\$1,650.00	
b) Extension of an Encroachment Agreement plus deposit - see c) below	\$1,150.00	
c) Deposit for legal fees to review and register documents	\$2,650.00	
Other Development Agreements (Not Section 41 (Site Plan) or 53 (non-Subdivision), Planning Act)	\$6,350.00	
<u>Site Alteration</u>		
a) Application fee for Site Alteration <u>less than</u> 500 cubic metres	\$160.00	\$160.00
b) Application fee for Site Alteration <u>greater than</u> 500 cubic metres	\$2,700.00	\$2,700.00
c) Application Fee for Site Alteration Without Permit	Double Permit Fee	Double Permit Fee
d) Permit Renewal	\$320.00	\$320.00
e) Fill Quality Testing	Actual costs + 15% Admin fee	Actual costs + 15% Admin fee
f) Fee for each cubic metre of fill	\$2.00	\$2.00
g) Refundable Security Default of permit or breach of Site Alteration By-law	\$5,000 or such greater amount to be determined by Director	\$5,000 or such greater amount to be determined by Director
h) Refundable Security Restoration or maintenance of public highways used as truck haul routes	To be determined by Director	To be determined by Director
i) Appeal Site Alteration decision by Council	\$520.00	\$520.00
j) Peer Review	Actual costs + 15% Admin fee	Actual costs + 15% Admin fee

SCHEDULE "D"
By-law 81-2023

FINANCIAL SERVICES

Fees & Charges
2023 **2024**

FINANCE DEPARTMENT

Rate Description	2023	2024
Locating/Researching/Preparing Documents (per ½ hour)	\$25.00	\$25.00
<i><u>Penalty and Interest Charges:</u></i>		
a) Upon Default;	1.25%	1.25%
b) Per month thereafter	1.25%	1.25%
c) Accounts Receivable (Per month)	1.25%	1.25%
Returned Cheques or PAD (non serviceable funds)	\$35.00	\$35.00
<i><u>Statement of Taxes or Water/Sewer Account:</u></i>		
a) Current year, requested in person or in writing by ratepayer or authorized agent;	Nil	Nil
b) Prior years, requested in person or in writing by ratepayer or authorized agent (per year)	\$23.00	\$23.00
Tax Certificate	\$55.00	\$65.00
Tax Sale Third Party Fees Added to Tax Roll	\$200 Initial Set Up Fee PLUS Disbursements PLUS 15%	\$200 Initial Set Up Fee PLUS Disbursements PLUS 15%
Water Arrears Added to Tax Roll	\$45.00	\$45.00
Other Charges Added to Tax Roll	Disbursements PLUS 15%	Disbursements PLUS 15%
Registered Letter (Taxes and Water/Sewer)	Disbursement	Disbursement

RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

ADMINISTRATION

Interest 1.25%-Recreation & Facilities
A/R-net 30 days

	Fees & Charges	
	2023	2024
Rate Description		
Damage Deposit	\$200.00	\$200.00
Halls - cash, debit or certified chq		
Processing Fee for Refund of fee or charge	\$35.00	\$35.00
not applicable when program cancelled by Township or due to weather		

**COMMUNITY CENTRE STAFFING CHARGE
BACK**

Facility Supervisor - outside of CS hours / hr	\$25.00	\$25.00
Facility Supervisor (Stat Holidays)	\$25.00	\$25.00
Hydro Drops	Cost recovery	\$25.00

ADVERTISING

Advertising Bundling
Includes Community Guide, Arena Boards, other a
1 item - full cost
2 items - 15% discount off cheapest product
4 items - 30% discount off cheapest product

ARENA BOARDS

1 Year Term

Dan Snyder	\$1,433.05	\$1,486.34
Jim Mcleod	\$500.00	\$515.00
St. Jacob's Arena	\$500.00	\$515.00

2 Year Term

Dan Snyder	\$1,276.26	\$1,314.55
Jim Mcleod	\$500.00	\$515.00
St. Jacob's Arena	\$500.00	\$515.00

3 Year Term

Dan Snyder	\$1,109.45	\$1,142.73
Jim Mcleod	\$500.00	\$515.00
St. Jacob's Arena	\$500.00	\$515.00

SCHEDULE "E"
By-law 81-2023

RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Fees & Charges

STAIR RISERS - 1 Year Term

	2023	2024
Main Lobby / Dan Snyder arena - per riser location, minimum 5 risers	\$100.00	\$100.00

ARENAS price increases occur August 1st annually

Prime Time Ice Rentals

(Mon - Fri, 5 pm - 11:30 pm) Sat, Sun & Stat Holidays

St. Jacobs / McLeod	\$219.18	
Snyder	\$222.77	
Woolwich Youth Affiliated Rate	\$145.75	

Non-Prime Ice Rentals (Mon - Fri, 6:30 am - 5 pm)

St. Jacobs Arena / McLeod / Snyder	\$123.36	
Woolwich Youth Affiliated Rate	\$82.03	

Early Morning Ice Rental (Mon-Fri, 6:30 am-8:30am)

St. Jacobs Arena / McLeod / Snyder	N/A	\$101.50
Woolwich Youth Affiliated Rate	\$82.03	\$83.26

Slice of Ice Rate (max 24 hours prior to rental)

Prime time	\$100.00	\$101.50
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Public Skating

including Noon, Parent&Tot, After School Skate

Adult / Student / Senior / Child	\$3.54	\$3.54
Family Rate	\$9.74	\$9.74
10 Visit Skate Pass	\$30.97	\$30.97
Stick and Puck	\$4.43	\$4.43

Shinny Hockey

Per Player	\$8.85	\$8.85
10 Visit Shinny Pass	N/A	\$79.65
Per Family (max 4)	\$22.12	\$22.12
Extra Skater per family	\$4.43	\$4.43

RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Arena Summer Floor Usage
Hourly Rate

	Fees & Charges	
	2023	2024
Hourly Rate	\$61.30	\$62.22
Not for profit affiliated rate	\$40.76	\$41.37

SCHEDULE "E"
By-law 81-2023

RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Fees & Charges

	2023	2024
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Commercial Floor Usage - Daily Rate

Snyder	\$628.50	\$637.93
Snyder Woolwich Affiliated Rate	\$439.95	\$446.55
McLeod / St. Jacob's Arena	\$628.50	\$637.93
McLeod / St. Jacob's Arena Woolwich Affiliated	\$439.95	\$446.55

AQUATICS

Pool Rentals

Hourly Rentals

Rental - total pool facility (4 staff included)	\$221.36	\$234.64
Woolwich Not for profit affiliated rate	\$154.95	\$164.25
Lap pool - 2 staff included	\$125.54	\$133.07
Woolwich Not for profit affiliated rate	\$87.88	\$93.15
Leisure Pool- 2 staff included	\$125.54	\$113.07
Woolwich Not for profit affiliated rate	\$87.88	\$93.15
Each additional on deck staff	\$31.55	\$33.44

Public Swim - Single Admission

Child 2 & under	FREE	FREE
Child / Youth (3 - 17)	\$3.63	\$3.85
Student, Senior, Adult, Aquafit	\$5.53	\$5.86
Family	\$13.54	\$14.35
(maximum 5, each additional \$2.00)		
Group rate per person	\$2.70	\$2.86

Public Swim - 10 Visit Pass

Child 2 & under	FREE	FREE
Child / Youth (3 - 17)	\$31.76	\$33.67
Student, Senior, Adult, Aquafit	\$48.39	\$51.29

RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Fees & Charges

	2023	2024
Public Swim - 20 Visit Pass		
Child 2 & under	FREE	FREE
Child (6 - 15)	\$59.17	\$62.72
Student, Senior, Adult, Aquafit	\$90.14	\$95.55
Public Swim - 40 Visit Pass		
Child 2 & under	FREE	FREE
Child / Youth (3 - 17)	\$114.71	\$121.59
Student, Senior, Adult, Aquafit	\$174.75	\$185.24
Child Summer Swim Pass		
Child / Youth (3 - 17) July 1 - Aug 31	\$48.67	\$51.59

INSTRUCTIONAL (No HST on children's programming)

Learn to Swim		
Parent & Tot		
Per Class	\$9.30	\$9.86
Resident Discount	\$8.09	\$8.57
Swim for Life 30 minutes		
Per Class	\$10.56	\$11.19
Resident Discount	\$9.18	\$9.73
Swim for Life 45 minutes		
Per Class	\$10.56	\$11.19
Resident Discount	\$9.18	\$9.73
Swim for Life 60 minutes		
Per Class	\$10.56	\$11.19
Resident Discount	\$9.18	\$9.73
Adult		
Per Class	\$13.74	\$14.56
Resident Discount	\$11.95	\$12.67

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RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Fees & Charges

	2023	2024
Private Lessons		
Private - 30 minutes	\$38.28	\$40.58
Resident Discount	\$33.30	\$35.30
Semi Private - 30 minutes	\$20.87	\$22.12
Resident Discount	\$18.16	\$19.25
Advanced Aquatics		
Exam Fees & Materials Extra		
Pre Bronze, Bronze Med. Bronze Cross, Assista	\$122.49	\$129.84
Resident Discount	\$106.57	\$112.96
NL, Instructors	\$162.36	\$172.10
Resident Discount	\$141.25	\$149.73
NL, Instructors Recertification	\$37.91	\$40.18
Resident Discount	\$32.99	\$34.97

RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Fees & Charges

COMMUNITY CENTRE MEMBERSHIPS

	2023	2024	
Annual Membership			
Woolwich Memorial Centre (WMC)	\$518.10	\$525.87	
Fitness Centre Only	\$350.00	\$355.25	
Six Month Membership			
WMC	\$271.08	\$275.15	
Four Month Membership			
WMC	\$181.28	\$184.00	
Student 4 Month Membership			
WMC	\$142.47	\$144.60	
One Month Membership			
WMC	\$51.33	\$52.10	
10 Visit Pass	WMC and BCC	\$61.95	\$61.95
20 Visit Pass	WMC and BCC	\$113.27	\$113.27
Daily Pass			
WMC	\$10.62	\$10.62	
Adult Drop in Rate / activity			
WMC and BCC	\$7.08	\$7.08	
Family / Corporate Rate (WMC)			
One time Corporate/Organization Registration	\$103.62	\$103.62	
Corporate/Organization individual membership	\$414.48	\$420.70	
Monthly payment annual Corporate/Organization	\$34.54	\$35.06	
Family Membership for family members beyond	\$414.48	\$420.70	
Monthly payment for above category	\$34.54	\$35.06	
Fitness Lite			
Fitness Light - Mon - Fri, 9am - 4 pm (per month)	\$26.55	\$26.95	
Fitness Light (Annual)	\$300.00	\$304.50	
Summer Special - July & August	\$53.10	\$53.90	

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RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Fees & Charges

	2023	2024
Camp - WMC	\$200.00	\$212.00
4 Day week - WMC	\$162.75	\$172.52
Youth Specialty Camps - per week - WMC	\$215.25	\$228.17
Youth - 4 day week - WMC	\$168.00	\$178.08
Camp -Breslau / Maryhill / Conestogo	\$183.75	\$194.78
4 Day week	\$147.00	\$155.82
P.D. Day Program - daily - WMC	\$47.25	\$50.09
P.D. Day Program - daily - Breslau	\$43.05	\$45.63
Extended Care (8 am - 5 pm) per day	\$6.00	\$6.00

YOUTH PROGRAMS

(HST not Applicable for youth programs age 12 and under)

BLOOMINGDALE

HALL RENTAL RATES HOURLY

Bloomingtondale Community Centre

Hourly Rate	\$32.29	\$34.23
Woolwich Not for Profit Affiliated Rate	\$22.60	\$23.96
Woolwich Affiliated Groups and Organizations	No Charge	No Charge

DAILY HALL RENTAL RATES EVENTS

Bloomingtondale Community Centre (with servery)

Community Centre Daily Rate (max 8 hrs)	\$107.63	\$114.09
Woolwich Not for Profit Affiliated Rate	\$75.34	\$79.86
each additional hour	\$21.00	\$22.26
each additional hour - affiliated rate	\$14.70	\$15.58

BLOOMINGDALE BALL DIAMONDS

Without lights per hour	\$32.83	\$34.80
With lights per hour	\$41.02	\$43.48
Grooming (line and drag)	\$40.77	\$43.22

BLOOMINGDALE SOCCER FIELD

Without lights per hour	\$31.89	\$33.80
Woolwich Not for Profit Affiliated Rate	\$22.32	\$23.66

RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Fees & Charges

	2023	2024
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BRESLAU COMMUNITY CENTRE
MEETING ROOMS

Breslau Meeting Room 1, 2 & Main-

Meeting Rate (hourly)	\$22.75	
Not for profit Rate (hourly)	\$15.93	
Woolwich Affiliated Groups and Organizations	No Charge	

Empire Room (Includes kitchenette)

Hourly Rate	\$46.48	\$49.27
Woolwich Not for Profit Affiliated Rate	\$32.54	\$37.67
Daily Event Rate (includes kitchenette) 1pm-12am	\$460.18	\$487.79
Woolwich Not for Profit Affiliated Rate	\$322.13	\$341.46
Full Gymnasium		
Hourly Rate	\$66.69	\$70.69
Woolwich Not for Profit Affiliated Rate	\$46.68	\$49.48
Half Gymnasium		
Hourly Rate	\$46.48	\$49.27
Woolwich Not for Profit Affiliated Rate	\$32.54	\$34.49
Daily Rate		
Daily Event Rate (includes servery) 1pm-12am	\$660.17	\$699.78
Woolwich Not for Profit Affiliated Rate	\$462.12	\$489.85

SERVERY RATE

Hourly Rate	\$13.14	\$13.93
Hourly Affiliated Rate	\$9.20	\$9.75
Hourly Commercial Rate	\$23.81	\$25.24

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RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Fees & Charges

EMPIRE AND FULL GYM RENTAL

	2023	2024
Empire & Full Gym (4 hours max) hourly	\$100.03	\$106.03
Affiliated Rate (4 hours max) hourly	\$70.02	\$74.22
Full Day Empire & Full Gym (1PM - 12AM)	\$1,000.33	\$1,060.35
Full Day Affiliated Rate	\$700.23	\$742.24
Badminton/Volleyball Rental	\$20.00	\$20.00
Sport Specific - Each Sport	\$15.00	\$15.00
Option 1	\$20.00	\$20.00
Option 2	\$30.00	\$30.00

EQUIPMENT RENTAL

Breslau Ball Diamonds

Grooming-each service request

Grooming	\$40.77	\$43.22
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Breslau Ball Diamonds

Without Lights	\$32.83	\$34.80
Woolwich Not for Profit Affiliated rate	\$22.98	\$24.36
With Lights	\$41.02	\$43.48
Woolwich Not for Profit Affiliated rate	\$28.71	\$30.43
Tournament Rate (per diamond per day)	\$217.06	\$230.08

Breslau Soccer Pitch

Soccer Pitch Rental	\$31.89	\$33.80
Woolwich Not for Profit Affiliated Rate	\$22.32	\$23.66

RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Fees & Charges

CONESTOGO

Conestogo Pad
 Multi Use Pad

	2023	2024
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hourly rate	\$30.94	\$32.80
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BALL DIAMOND RENTAL

Without Lights	\$32.83	\$34.80
Woolwich Not for Profit Affiliated rate	\$22.98	\$24.36
With Lights	\$41.02	\$43.48
Woolwich Not for Profit Affiliated rate	\$28.71	\$30.43

HEIDELBERG

HALL RENTAL RATES HOURLY
 Heidelberg Community Centre

Hourly Rate	\$32.29	\$34.23
Woolwich Not for Profit Affiliated Rate	\$22.60	\$23.96
Woolwich Affiliated Groups and Organizations	No Charge	No Charge

DAILY HALL RENTAL RATES EVENTS

Heidelberg Community Centre (with servery)

Community Centre Daily Rate (max 8 hrs)	\$107.63	\$114.09
Woolwich Not for Profit Affiliated Rate	\$75.34	\$79.86
each additional hour	\$21.00	\$22.26
each additional hour - affiliated rate	\$14.70	\$15.58

BALL DIAMOND RENTAL

Heidelberg

Without Lights	\$32.83	\$34.80
Woolwich Not for Profit Affiliated rate	\$22.98	\$24.36
With Lights	\$41.02	\$43.48
Woolwich Not for Profit Affiliated rate	\$28.71	\$30.43
Grooming (line and drag)	\$40.77	\$43.22
Includes hall, servery, picnic shelter, ball diamond	\$215.25	\$228.17

Heidelberg Full Facility - day rate

SCHEDULE "E"
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RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Fees & Charges

	2023	2024
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MARYHILL

HALL RENTAL RATES HOURLY

Maryhill Community Centre

Hourly Rate	\$34.82	\$36.91
Woolwich Not for Profit Affiliated Rate	\$24.37	\$25.83

DAILY HALL RENTAL RATES EVENTS

Maryhill Community Centre (with servery)

Community Centre Daily Rate (max 8 hrs)	\$214.30	\$227.16
Woolwich Not for Profit Affiliated Rate	\$150.01	\$159.12
each additional hour	\$22.75	\$24.12
each additional hour - affiliated rate	\$15.93	\$16.89

BALL DIAMOND RENTAL

Without Lights	\$28.15	\$29.84
Woolwich Not for Profit Affiliated rate	\$19.70	\$20.88

MARYHILL SOCCER FIELD

Without lights per hour	\$31.89	\$33.80
Woolwich Not for Profit Affiliated Rate	\$22.32	\$23.66

WOOLWICH MEMORIAL CENTRE

WMC OFFICE SPACE LEASES

Per Square Footage Rate (annually)	\$7.26	\$7.41
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THIRD PARTY FOOD SERVICE PROVISION

Per day rate	\$25.00	\$25.00
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MEETING ROOMS

WMC Meeting Room 1, 2 & Concourse Cafe

Meeting Rate (hourly)	\$22.50	\$23.85
Not for profit Rate (hourly)	\$15.75	\$16.70
Woolwich Affiliated Groups and Organizations	No Charge	No Charge

RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Fees & Charges

HALL RENTAL RATES HOURLY

WMC Community Centre

	2023	2024
Hourly Rate	\$34.82	\$36.91
Woolwich Not for Profit Affiliated Rate	\$24.37	\$25.83

DAILY HALL RENTAL RATES EVENTS

WMC Community Centre

Community Centre (WMC) Daily Rate (8 hrs max)	\$214.30	\$227.16
Affiliated / NFP Daily Rate	\$150.01	\$159.01
Combined CC /Servery Daily Rate	\$267.92	\$284.00
Woolwich Not for Profit Affiliated Rate	\$187.55	\$198.80

SET UP FEE

Charge back for set up of tables and chairs	\$25.00	\$25.00
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SERVERY RATE

WMC

Hourly Rate	\$11.85	\$12.56
Woolwich Not for Profit Affiliated Rate	\$8.29	\$8.79
Hourly Commercial Rate	\$22.12	\$23.45

EQUIPMENT RENTAL FEE

Large screen	\$10.00	\$10.00
Projector	\$10.00	\$10.00
Both	\$15.00	\$15.00

PARKS AND OUTDOOR ATHLETIC FIELDS

Outdoor Green Space for Weddings

Riverside Meadows

Riverside Meadows	\$100.00	\$266.45
Grooming Request	\$100.00	\$106.00

Picnic Shelter Rentals

Bolender, Gibson, Snider, Floradale

* up to 50 people / family picnic

Picnic Shelter Reservations	\$90.55	\$90.55
Woolwich Not for Profit	\$63.38	\$63.38

SCHEDULE "E"
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RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Fees & Charges

	2023	2024	
Bandstand Rental per day			
Gore Park Bandstand	\$46.03	\$46.03	
Woolwich Not for Profit Affiliated Rate	\$32.22	\$32.22	
Park Rental Special Event 50+, large scale special events	includes Picnic shelter, hydro use, and other non-exclusive use of other amenities	\$153.75	\$162.98
Park Rental Festival Fee (additional staff resources required)	Festival Fee daily - includes additional staffing costs	\$300.00	\$300.00
Equipment Rental Fee	Staff / supplies charge back (60 day booking notice)	as determined by department	\$113.00
Ball Diamond Rentals - per hour			
	Grooming-each service request	\$39.98	\$42.38
Industrial, Snider, Lions - "A" Diamonds	Without Lights	\$32.83	\$34.80
"A" Diamonds - fencing all around + lights	Woolwich Not for Profit Affiliated rate	\$22.98	\$24.36
(also Breslau, Bloomingdale, Conestogo, Heidelberg)	With Lights	\$41.03	\$43.49
	Woolwich Not for Profit Affiliated rate	\$28.72	\$30.44
	Tournament Rate (per diamond per day)	\$217.06	\$230.08
Riverside Meadows/ Floradale Park - B Diamonds	Without Lights	\$29.00	\$30.74
B Diamond - no fencing in outfield, no lights	Woolwich Not for Profit Affiliated rate	\$20.30	\$21.52
(also Maryhill)			
School Board Diamonds - Mahood, Conestogo, St. Jacobs (Youth Groups Only)	Booking fee per permit	\$37.01	\$39.23

RECREATION & COMMUNITY SERVICES
ICE RATES TAKE AFFECT AUGUST 1, 2024

Fees & Charges

Soccer Pitch Rentals - per hour

	2023	2024
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"A" Rated Pitch

Lions Park Soccer Pitches

Without Lights	\$43.06	\$45.64
Woolwich Not for Profit Affiliated Rate	\$30.14	\$31.95
With Lights	\$52.58	\$55.73
Woolwich Not for Profit Affiliated Rate	\$36.81	\$39.02

"B" Rated Soccer Pitches

Park Manor, Riverside Meadows,
 Breslau + School Board Fields

Without Lights	\$37.90	\$40.17
Woolwich Not for Profit Affiliated Rate	\$26.53	\$28.12

MISCELLANEOUS

Access to Township Property

Security Deposit

Lease - 5 First St E (Monthly)

Lease - 3 Water St Warehouse (Annual)

Access fee	\$75.00	\$75.00
Damage Deposit	\$2,000.00	\$2,000.00
	\$502.52	\$502.52
Per Square Foot	\$6.79	\$7.09

SCHEDULE "F"
By-law 81-2023

RECREATION & COMMUNITY SERVICES

Fees & Charges
2023 2024

CEMETERIES

Rate Description

Please Note: The following lot prices include costs for Perpetual Care. Lot prices are allocated as follows: Care & Maintenance Fund - 40% / General Maintenance Operating - 60%.

Plot Sales	Standard Plot	\$1,517.49	\$1,555.43
	Social Services Plot	\$500.00	\$500.00
	Half Plot/Double Cremation	\$851.80	\$873.10
	Cremation Plot	\$470.94	\$482.71
For Existing Columbarium	Columbarium Row A	\$1,980.88	\$1,980.88
	Columbarium Row B	\$2,142.00	\$2,142.00
	Columbarium Row C	\$2,142.00	\$2,142.00
NEW 2022 Columbarium	Columbarium Row A	\$2,178.97	\$2,233.44
	Columbarium Row B	\$2,356.20	\$2,415.11
	Columbarium Row C	\$2,356.20	\$2,415.11
	Columbarium Row D	\$2,356.20	\$2,415.11
	Columbarium Row E	\$2,356.20	\$2,415.11
	Columbarium Row F	\$2,356.20	\$2,415.11
Interment	Traditional with Liner/Vault	\$1,425.58	\$1,639.42
	Traditional Winter Dec 1- April 30	\$1,789.73	\$2,058.19
	Traditional (without liner)	\$2,240.78	\$2,576.90
	Traditional Winter Dec 1- April 30 without liner	\$2,552.20	\$2,935.03
	Child (under 8 years of age)	\$738.06	\$848.77
	Child (under 8 years of age) Winter Interment	\$1,399.53	\$1,609.46

SCHEDULE "F"
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RECREATION & COMMUNITY SERVICES

		Fees & Charges	
		2023	2024
	Cremated	\$440.00	\$506.00
	Green Cremated (underneath sod No Winter)	\$316.57	\$364.06
	Additional Interment Cremated (same grave)	\$112.15	\$128.97
	Cremated Columbarium Niche	\$259.70	\$259.70
	Cremated Columbarium Niche Winter	\$325.79	\$325.79
	Cremation using Urn Vault (*NEW*)	N/A	\$1,012.00
Interment Additional Costs	Saturdays	\$100.00	\$225.00
	Sundays & Statutory Holidays	\$369.67	\$300.00
	Prior to 9am or after 3pm on Tues-Sun per 1/2hr	\$169.08	\$173.31
	Prior to 12pm or after 3pm on Monday per 1/2 hr	\$169.08	\$173.31
Disinterment	Adult	\$1,620.13	\$1,660.63
	Child/Infant (under 8 years of age)	\$1,572.79	\$1,612.11
	Cremated Remains	\$447.68	\$458.87
	Cremated Remains Columbarium Niche	\$264.88	\$271.50
Location & Inspection Monuments & Markers	For Monument and Marker Locates	\$97.43	\$99.87
Monument Care & Maintenance Fund Surcharge (Provincially regulated)	Flush Markers - less than 173 sq. in.	N/C	N/C
	Flush Markers - 173 sq. in. or greater	\$100.00	\$100.00
	Upright Monument up to four (4) ft. high or wide	\$200.00	\$200.00
	Upright Monument over four (4) ft. high or wide	\$400.00	\$400.00
	Care & Maintenance for Lots sold prior to 1958	\$276.11	\$276.11
Miscellaneous Interment Expenses	Transfer of Rights or Re-issuance of Interment F	\$93.37	\$95.70
	Research Genealogy	\$57.75	\$59.19