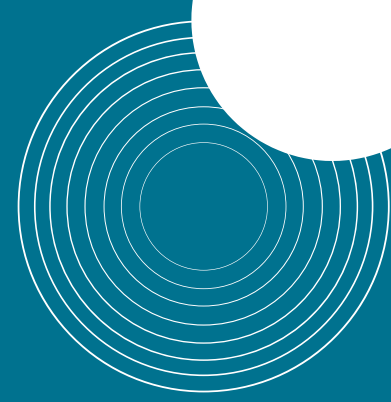
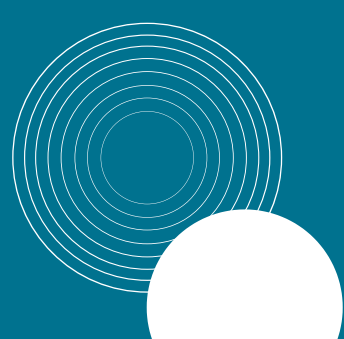




**Woolwich  
Township  
Business  
Retention &  
Expansion  
(BR+E) Project**



# Business Resources



# LEGEND



GRANTS



LENDING



NETWORKING/ SUPPORT



TRAINING



WORKFORCE



GREATER KITCHENER WATERLOO  
**CHAMBER OF COMMERCE**  
BUSINESS BUILDING COMMUNITY



WATERLOO REGION  
**SMALL BUSINESS CENTRE**



**WATERLOO**EDC  
inventing the future



Government  
of Canada

Gouvernement  
du Canada



If your business would like to expand or host an event, talk to your Economic Development departments to get started!

*\*Contact Woolwich first!*



**Click on the icons  
for business  
resources!**



# WORKFORCE

Looking to hire? Hire some great talent through our educational institutions! See how you can hire co-op students. Check out the information below!



## CONESTOGA COLLEGE

INFORMATION	LINK
Recruitment	<a href="#">LINK</a>
Co-op Recruitment	<a href="#">LINK</a>
Events & Promotions	<a href="#">LINK</a>
Financial Incentives & Benefits	<a href="#">LINK</a>
Corporate Training	<a href="#">LINK</a>

Manage your recruitment with MyCareer. Post co-op, graduate, part-time and summer job opportunities using MyCareer. There is no cost for employers. Recruitment agencies are required to pay a nominal fee. For more information and to post a job [CLICK HERE!](#)

### To register for an account:

Login in to [MyCareer](#), Select the “Employers” tab and then choose “Register an account”. This process only takes a short period of time.

### How to post a position:

Login to [MyCareer](#), select “Post a New Job”, Select “Career Centre Job Postings” or “Co-op Job Postings”, then complete the required fields.

\*Once your job posting has been approved, you will be notified through email that the posting is live. Applicants can apply directly to your organization.

### Contacts:

Graduate/alumni hiring, Career Centre recruitment, campus recruitment events: [employerscareercentre@conestogac.on.ca](mailto:employerscareercentre@conestogac.on.ca) (monitored by Employer Liaison Team)

Co-op inquiries: [co-op@conestogac.on.ca](mailto:co-op@conestogac.on.ca)

Need assistance with the MyCareer system? Dedicated co-op staff provide helpful services and support. Contact the Conestoga Employer Relations team: [mycareer@conestogac.on.ca](mailto:mycareer@conestogac.on.ca)

Corporate Training: [inquiry](#)



# WORKFORCE



UNIVERSITY OF  
**WATERLOO**

UNIVERSITY OF WATERLOO

INFORMATION	LINK
<b>Hire Waterloo Site</b> (information on hiring co-op students)	<a href="#">LINK</a>
<b>Co-op Fundamentals Info Session</b> (virtual, running multiple sessions over lunch in July and August)	<a href="#">LINK</a>
<b>Recruiting Term Dates</b> (when students are available to work and timing of job applications, interviews, etc.)	<a href="#">LINK</a>
<b>Funding Opportunities</b> (employers looking to hire students)	<a href="#">LINK</a>
<b>Work-Learn Institute</b> (Co-operative Education's research and resource hub)	<a href="#">LINK</a>
<b>Partnerships for Employment</b> (Career Fair Sept 28, 2022)	<a href="#">LINK</a>

**CONTACT:**

Olivia Roth

[oroth@uwaterloo.ca](mailto:oroth@uwaterloo.ca) | 519-888-4567 ext. 43698



# WORKFORCE

UNIVERSITY  
of GUELPH

## UNIVERSITY OF GUELPH

### RECRUITING PROCESS:

- All jobs are posted on our [ExperienceGuelph.ca](https://experienceguelph.ca) website. Each employer contact would have their own account. Set up an employer account here: <https://experienceguelph.ca/employers/overview.htm>
- This site is exclusive to students, co-op, upcoming graduates, and alumni.
- If you need assistance registering, please contact: [employmentservicesteam@uoguelph.ca](mailto:employmentservicesteam@uoguelph.ca)

### POSTING A JOB:

- Click on CAREER to post full-time, part-time, summer, contract roles.
- Click on CO-OP to post a co-op job

### CO-OP PROCESS:

- Jobs are posted for two business day and applications will be collect through ExperienceGuelph.ca
- After the job closes, you will receive the package of applications to review
- Select candidates to interview and contact us to coordinate interviews for you
- Should you choose to make an offer, you do so through us and the student has 48 hours to accept

### CO-OP OVERVIEW:

Co-op students are available three times a year – Winter (Jan – April), Summer (May – Aug) and Fall (Sept – Dec). Some students are available to work 4,8 or 12 months. A work term is typically a minimum of 420 hours per work term and minimum of 12 weeks. Our senior co-op computing and business students are available for January – recruiting begins in September for these folks

- Co-op programs: All Co-op Programs: <https://www.recruitguelph.ca/cecs/employers-institutions/co-op-guelph/co-op-programs>
- Co-op overview, salary guidelines and employer responsibilities: <https://www.recruitguelph.ca/cecs/employers-institutions/co-operative-education-university-guelph>
- Co-op Tax Credit: Eligible employers are also able to receive a tax credit of up to \$3,000 - <https://www.recruitguelph.ca/cecs/employers-institutions/co-op-guelph/tax-credit-information>
- Wage subsidies (Through SWPP – wage subsidies between 50-70% may be available) - <https://www.recruitguelph.ca/cecs/employers-institutions/hiring-incentives/hiring-co-op-students>

**For more information or questions about hiring at U of Guelph, please contact:  
Carrie Steele, Employer Development Coordinator, [csteele@uoguelph.ca](mailto:csteele@uoguelph.ca)**

## CO-OPERATIVE EDUCATION TIMELINES

WORK TERM	INTERVIEWS BEGIN AND CONTINUE THROUGH APRIL	OFFERS BEGIN
September 2022	May 20, 2022	In progress
January 2023	September 23, 2022	September 27, 2022
May 2023	January 16, 2023	January 24, 2023

## RECRUITING EVENTS/OPPORTUNITIES/CONTACTS

<p><b>Partnerships for Employment Fair (P4E)</b>                      With 28 years of experience hosting employers from across North America, the P4E Career and Job Fairs are a great opportunity to meet with students from four local institutions. University of Guelph, Waterloo, Laurier and Conestoga College.</p>	<p>Format: Virtual fair                      Date: Wednesday, September 28, 2022                       Hours: 9 - 5 pm                      Registration Open: June 20, 2022</p>	<p>For more information about these events and new opportunities, contact:                      Sarah Goody   Events Coordinator                      Career Education, Experiential Learning Hub   University of Guelph  <a href="mailto:sgoody@uoguelph.ca">sgoody@uoguelph.ca</a></p>
<p><b>Food and Agriculture Job Fair</b>                      Recruit, hire, and increase your company's branding to University of Guelph students by connecting with students interested in the agricultural, business, and, food sectors, and in your upcoming co-op, full-time, new grad, or summer hiring needs</p>	<p>Date: Wed, Oct 5, 2022                      Hours: 1:30 – 4:30pm                      Location: On Campus                      Registration Open: Week of August 8, 2022</p>	
<p><b>Employer Recruitment Sessions:</b>                      September to the end of November                      January to the end of March                      (Promotional Plus Packages also available)</p>		
<p><b>Commerce Job Expo</b>                      This event is coordinated by our Lang School of Business for our business students. There could be other opportunities to connect with our business schools throughout the year. Please contact Nicole for more information.</p>	<p>In Person Event                      September 29, 2022</p>	<p>Nicole Drexler   Career Advisor and Employer Engagement                      Business Career Development Centre  <a href="mailto:ndrexler@uoguelph.ca">ndrexler@uoguelph.ca</a>                      519-824-4120 x54937</p>
<p><b>Equity, Diversity, and Inclusion</b>                      Interest in diversity hiring. Connect with Angeli</p>		<p>Angeli Mehrotra (she/her), EDI                      Employment Engagement Specialist  <a href="mailto:mehrotra@uoguelph.ca">mehrotra@uoguelph.ca</a></p>